

Job Advert – Local Care Partnerships (LCP) Project Support Officer

(Fixed term/ secondment until 31 January 2021)

Can you help
people get things
done?



Are you looking for
a new challenge?



Want to shape the
future of health and
care across Leeds?



You might be just
who we're looking

The Leeds System is looking for a Project Support Officer to work as part of the newly formed Local Care Partnerships (LCP) Development Team. The team will work directly with LCP leadership teams across Leeds, providing additional central capacity to help accelerate transformational change. This will include developing our existing model of integrated joined-up working with teams delivering 'local care for local people'; 'working in and with local communities'. Local Care Partnerships is the term adopted in Leeds to describe this. You will play a key role in the success of the team, providing administrative and project delivery support to make sure we are supporting LCPs to continue to take forward new ways of working.

This really is an exciting opportunity to help facilitate a huge cultural change in the way we work.

You will be working closely with partners across the city to help deliver the system vision, set out in the Health and Wellbeing Strategy, that Leeds will be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest.

You will be working for the system, the community and the citizens of Leeds, building on some of the amazing work already being done, turning existing ways of working inside out and not allowing barriers between organisations to get in the way. Applicants are encouraged to apply from any sector in the Leeds system

Where? The LCP Development Team is hosted by Leeds Community Healthcare (LCH) NHS Trust on behalf of partner organisations across the health and care system. The post is offered on a fixed term or secondment basis up until 31 January 2021. Your base will be Merrion House but there will be regular travel and hotdesking across other sites.

What? You will be responsible for providing day to day administration support to the LCP Development Team and project support activities including scoping, monitoring and evaluating projects across LCPs.

Who? We are looking for a team player who is comfortable with working through complexity and change. You will need excellent communication and people skills, the ability to work well with others and develop good relationships. You'll also need to be highly organised and to ensure that good administrative and project systems and processes are in place to help keep delivery on track. In return, you'll get lots of opportunity to develop a range of skills, knowledge and experience, working with and across a number of partners within the Leeds health and care system.

The LCP Project Support Officer role is advertised with a pay range of 20,150 to 23,363

Useful info

So you're thinking of applying – that's fantastic!

To help you prepare your application, please read the information below

Let's talk

If you are interested and would like to find out more please contact Liz Hindmarsh (Head of LCP Development) at liz.hindmarsh@nhs.net or 07939 175394

Ready to apply

Please <<[click here](#)>> to apply

You must obtain the support of your line manager before applying.

Good to know...

The posts are offered on a fixed term or secondment basis up until 31 January 2021. You will be seconded into the LCP Development Team, hosted by Leeds Community Healthcare NHS Trust (LCH) but remain employed by your current organisation and your salary will be backfilled at your current level. We can also consider fixed term appointments with LCH, to best meet the needs of individual candidates.

The LCP programme is led by Thea Stein LCH CEO and Dr Chris Mills GP and GP Confederation Chair, and reports into the Leeds Providers Integrated Care Collaborative (LPICC). The LCP Development Managers will report to Liz Hindmarsh, Head of LCP Development.

The closing date for applications is 18th February
Interviews will take place on 28th February.

I want
that
job!

